

Building Renovations Steering Committee
Meeting Summary, June 2, 2016

Attendees: Lamar Hicks, Jane Wilson, Ruth Robarge, Diann Spencer, Diane Cassity, Bob Miller, Rev. Kendyl Gibbons

Jane lit the chalice. Bob read the covenant. Approval of the covenant was tabled until all members are present. The charter was approved with changes.

Diane reported the Phase II Design Task Force has had two meetings. Bonnie has sent out a charter draft. The Task Force discussed several ideas for “fill-the-gap” funding, but no decisions were made. They met with Kevin from GastingerWalker and gave him a tentative target budget of \$1.75 to see how we might add a new west wing, complete infrastructure improvement/replacements and install an elevator. GW will provide three designs with budgets ranging from \$1.0 to \$1.75. Kevin said project completion by the start of 150th Anniversary festivities is very doable. The Task Force will work on a contract with GW for Steering Committee and Board approval. They will ask Chris Davis for feedback on the proposal.

Bob and Diann distributed a financial report for the Capital Campaign. Total income as of 5/11/16 is \$193,495 and total expenses are \$85,475.

Ruth Robarge has agreed to serve as Communications Coordinator. She and Jane will meet to develop a plan for Steering Committee approval.

Lamar will meet with Tom Everitt and Don Wakefield, co-chairs of the Construction Task Force to invite them to begin attending Steering Committee meetings. Lee Ann Googe and Chuck Downing have expressed interest in serving on the task force. Drew Butler said he would consider serving but has not yet committed.

The Steering Committee will meet on the first Thursday of each month. Additional meetings will be scheduled if needed.