

Building Renovations Steering Committee Minutes

September 1, 2016

Members Present: Lamar Hicks, Ruth Robarge, Diane Cassity, Bonnie Postlthwaite, Bob Miller, Diann Spencer, Chuck Downing, Tom Everitt, Don Wakefield, Kendyl Gibbons.

Lamar called the meeting to order. Bob lit the chalice and Don read the covenant.

Phase II Design Task Force Report: After meeting with GW the Task Force quickly scheduled a cook out & discussion August 30th. It was well attended and generated a good discussion regarding the changes and updates to the proposed renovation options. The video created by GW was well received and gave a good feel of what the proposed changes might look like. The original design option 4 that showed a new music room did not include the cost of the music room. There were also changes to the several of the other options. So new options, numbered 5, 6 and 7 replace 2, 3 and 4. Option 1, to only complete deferred maintenance, remains unchanged. The committee discussed the merits of postponing Conover roof replacement and the Warwick stairs upgrade to cover the cost of the Music room, as suggested in option 7. Other ideas surfaced about perhaps breaking some parts of the overall project out, such as repair to the playground wall or items included under tuck pointing, and completing them as separate projects in the future. This may save money as they may be completed for at a lower cost as separate projects.

Parking remains a major concern for the committee as well as for the congregation. While the changes to our building *currently under consideration* will not decrease the number of parking spaces available in our lot, the plans do not include any increase. The group that investigated operational parking solutions reported that they looked into parking options at nearby hotels, the Community Christian Church, the Kemper Art Museum and Kansas City Art Institute. The Marriott was not amenable. CCC agreed we could use their auxiliary lot, but has since sold that property. The Kemper has not yet formalized our agreement and is planning on starting a Sunday brunch option that would impact parking availability.

GW will attend the 9/18 church chat, held in Bragg after services. Since there is no Sunday Plus Lunch that day snacks will be available. At this time nothing else is scheduled before the 10/2 special congregational meeting, however if a need arises additional meetings could be arranged.

Two bills from GW for July and August, both less than \$5000 are being submitted for payment. These charges are in keeping with services received and in line with our contract.

Shortly after the 10/2 vote our Capital Campaign chairs, Yvonne and Jamie, will again reach out to members, especially those who had been contacted asked us to come back to them later and to new members.

New display boards are being created and will be ready for Sunday. We will display option 1, 6 & 7, as these options seem to be gaining most interest. There will also be a board comparing the cost of each option.

The Phase II team will draft the ballot/resolution for the October 2 meeting.

Financial Report & "Meeting the Gap" report: The Capital Campaign report is now being presented with quarterly, rather than monthly, entries. The total income to date is \$384,153.92, less expenses leaves a net of \$296,348.47 as of July 31, 2016. Copies of the Transaction Detail by Account report is also available. There was some discussion regarding tracking pledges received against actual pledged amounts, and estimating when funds are expected verses projected expenses. All

agreed that we need to be aware if pledgers are behind or are unable to make their pledge so we can be sure funds are available when needed. The Meeting the Gap report provides some of this information, projecting monthly contributions and expenses. This was the first MTG report. Updates and changes to this report to provide more detailed information will be forthcoming.

Special Congregational Meeting planning: The ballot/resolution will be available by the September 18 church chat. The special meeting was approved by the Board, and President Carrie Bader will preside. Letters to those congregants whose membership status is ambiguous have been sent. The formal notice was in the September Flame, which fulfills the bylaw requirement of written notice 30 days prior to the meeting. Bylaws also require that the meeting be announced from the pulpit the two Sundays prior to the meeting. The agenda is being compiled.

Construction Task Force Report: All persons contacted to work on the Task Force agreed, except for Kelly and Chris Davis. They regret that they are unable to be formal members due to a heavy workload, but will be happy to consult as needed.

The committee reviewed the Task Force charter and accepted it unanimously.

The Don and Tom will be ready to introduce all Task Force members at the special congregational meeting.

Hand Bells: The hand bells are currently not being used. They were purchased several years ago with funds from Joe Bader. A hand bell choir operated for a while, but recent attempts to re-start the group has failed. Diane C. suggested that we approach Dori and Carrie Bader to feel them out about the possibility of selling the hand bells and using the funds for some furnishings for the Music Room. Chuck offered to be part of the conversation with Dori and Carrie. The Music Team will also be consulted. The current church policy would allow the Facilities Committee to make the final decision.

Next Meeting: 10/6/16 6:30PM, however, since this is after the congregational meeting the Committee will have a short caucus after the 9/18 church chat to determine if another meeting is needed before the congregational meeting.