

Steering Committee: Capital Campaign and Building Renovations
Summary: August 9, 2015

Attendees: Lamar Hicks, Yvonne Jameson, Jamie Koelsh, Chris Davis, Kelley Davis, Diane Cassity, Bob Miller, Jane Wilson

All members of the Steering Committee attended the Architect Selection Task Force meeting to hear reviews of the proposed Letter of Agreement from GastingerWalker& and the other companies submitting bids for roof, structural, mechanical, plumbing and electrical inspections. I

In accordance with recommendations from the ASTF, the Steering Committee unanimously agreed with the ASTF decisions about who should perform the work.

The four proposed contracts/letters of agreement will be sent to the Board of Trustees and Audit Committee for approval.

After considerable discussion, the committee decided to approach two additional people to serve on the newly formed Architectural Design Task Force (ADTF). Nearly all members of the ASTF have agreed to continue working on the ADTF. Jane and Lamar will recruit the new members and ask two members of the Task Force to serve as co-chairs. [Amy Robertson and Phyllis Westover have agreed to serve on the ADTF.]

Jane will write copy for a Friday email announcement about the Church Chat on August 23. She will also talk with Andrea Jonson about putting information on social media. Diane will organize snacks to be served between the service and the Church Chat. Diane will investigate using a church video camera, and Jane will talk with David Hakan to get his pricing for recording the Gastinger Walker& presentation.

Jane and Lamar will attend ADTF meetings to keep up-to-date with progress. The Steering Committee will not schedule another meeting until need arises.

Next Meeting: When needed