

**Phase II Design Task Force Meeting, July 17, 2016**

Attendees: Diane Cassity, Bonnie Postlethwaite, Holly Miller, Diann Spencer, Bill Wright  
Recorder: Bonnie Postlethwaite

Report on Meeting with Kendyl about new proposal for the Administrative Suite

Diane Cassity and Diann Spencer reported on the meeting with Kendyl and GW regarding the new proposal for the administrative suite. GW had proposed on July 10 an option to build the administrative offices where the patio is now and use the West area for multi-purpose use and a new entrance. This option would make the temporary re-location of the staff unnecessary as the current West wing would be demolished and the new multi-purpose space built after the new administrative offices would be built and occupied. It would cost about as much as the other option. Kendyl was open to the idea so it will be presented to the congregation on July 24.

July 24 Presentation to the Congregation

After Sunday Plus Lunch, GW will present a budget concept for the basic option as well as 2 options for replacing the administrative suite. They will also provide budget information for just shoring up the current wing. Diane and Bonnie will opening the presentation. Either Jamie or Yvonne will give a brief (1 minute) update on the capital campaign. Then we will turn it over to GW.

Communications

Diann Spencer is working on a FAQ to handout on July 24 and have available in other ways. Other meetings and church chats have been scheduled.

- Sunday **August 7**, Member of the Steering Committee and Design Task Force will be at the Sunday Plus Lunch for table discussions.
- Wednesday **August 1**, a special Wednesday night dinner, with table discussions with members of the Steering Committee and Design Task Force
- Sunday **September 18**, another church chat!
- Sunday **October 2**, Special Congregational Meeting – Final Vote on Renovations  
Childcare will be provided for all events.