

Building Renovations Steering Committee Minutes

February 1, 2017

(The meeting was held on Wednesday due to the KCTalks: Healing a Culture of Violence meeting being held February 2, 2017.)

Members Present: Jane Wilson, Lamar Hicks, Chuck Downing, Bob Miller, Diann Spencer, Don Wakefield, Ruth Robarge

Visitors: Charles Dickinson, Carrie Bader, Jamie Koelsch

Jane called the meeting to order at 6:30 pm, Ruth lit the chalice and Bob read the covenant.

Discussion: Stewardship Timing

There is concern that with a variety of projects and the operating budget shortfall, church members may be subject to multiple pleas for funds and feel "pinched." The Wish List Task Force will be compiling a list of items and projects that were identified as desirable, but which have been cut due to budgetary limits. Members of the congregation may also suggest additions to the Wish List. The Wish List will be used to leverage additional funds. There is concern that the core renovation project is not fully funded by contributions/pledges and relies on money from the Endowment and bank financing. How much should this shortage be closed before adding new wish list items and requesting special wish list donations? As a church, should we first be concerned with closing the operation budget shortfall? What about other projects like a possible Intern? To plan and coordinate we need a more precise construction cost estimate, and bids should be available later this month. Additional discussion will be needed once we have those numbers. In the meantime, we will track wish list items but not start proactively asking for funds. The Capital Campaign task force will continue to request new or additional pledges and are planning some church wide events around the time of ground breaking and at completion/ribbon cutting. Close communication between the Capital Campaign task force, Construction task force, Board, Annual Pledge Campaign, Staff and the Steering Committee will be key.

Financial Task Force

We are reviewing a way that the Capital Campaign Fund may receive some short term interest.

The financial reports have been sent to committee members by email. There were no questions. The Financial Task Force will advise the committee if they see any issue with individual pledges.

Construction Task Force

The task force reports we are on track. There are no further updates beyond what had been reported at last Sunday's after-church meeting. We are anticipating construction starting in March and a pre-bid meeting with potential contractors is scheduled February 9.

Several charts and examples of the proposed materials to be used in construction are available in the lobby. The detailed drawings are in the meeting room and can be viewed by anyone. A table will be set up Sundays so that these drawings will be more accessible, and information will be sent via the weekly email blast.

The committee wants to thank Tom Everitt, Amy Eckhoff (GW) and Diann Spencer for a great presentation, and Diane Cassity for a marvelous brunch.

Tom Everitt has resigned from the Steering Committee, effective January 11, 2017. He will continue to serve as Co-Chair of the Construction Task Force.

Transition Sub-Task Force

Lamar Hicks and Diane Cassidy have started determining the relocation needs during construction. Signs are being put up for “future home of...” or “moved to...” They have met with Rev. Judith, as the first part of construction includes the elevator that will impact RE. They will meet with other staff as time goes on and arrange for help with boxes, packing and moving. The ability to sign in and work from home is now an option for staff.

Jane adjourned the meeting at 8:00 PM.

Next meeting will be March, 2017 at 6:30 PM.