

## **Building Renovations Steering Committee Minutes**

May 1, 2017

Present: Lamar Hicks, Jane Wilson, Bob Miller, Diann Spencer, Chuck Downing, Don Wakefield, Ruth Robarge,

Lamar called the meeting to order at 6:30pm.

### **Review minutes from 4/17 meeting**

Since Ruth was absent on 4/17 Chuck took some notes. A resolution for the annual meeting was discussed and Lamar put one together for the Board to review and approve.

### **Construction Task Force Report**

The Construction Task force requested a breakdown of costs for current proposal. Lamar provided the numbers he had. They have been in contact with CMO Public Works to relax parking restrictions on the west side of Walnut and also made contact with the Marriot. Marriot advised they had no parking available but recommended reaching out to One Main Plaza, the office building north of the Marriott.

There was some small discrepancy between the numbers Lamar provided and those Diann had used, though the total was the same. They will get together to confirm.

### **Resolution for Annual Meeting**

The resolution, amending the one passed in October, was discussed and further clarification was suggested. Jane will send a round the final versions via email, then send it on to the Board for inclusion on the Annual Meeting agenda.

### **Conover proposition**

The idea of making some renovations to Conover was discussed. Upgrades or renovations to Conover was part of the church chat and was a significant item of interest during the design concept phase. Some of the initial designs developed by Gastinger/Walker included Conover. It may assuage some of the disappointment felt by members of the congregation over the scaled down renovation project to possibly make improvements to Conover. It would add ascetics, missing in the scaled down renovation. It could expand space for the music program and could make the space more rentable. It would, however, require additional funding.

After some discussion, it was felt that a Conover project should be pursued by a separate Task Force. It is believed that the exploratory and design considerations could be completed for a very nominal amount. There was some discussion whether this idea could be incorporated into the current resolution or established as its own resolution. The Steering Committee agreed that it should be its own resolution, requesting the Board to establish a task force and setting funding. Jane would check with Amy to determine a "not to exceed" cost, but it was felt that it would not need to be more than \$2000.00. The proposed resolution would be sent to the Steering Committee via email for approval.

Both the resolution amending the original building renovation resolution from October, and the new Conover Task Force resolution will be posted online prior to the Annual Meeting.

### **Decision on vote at Annual Meeting**

Ruth will send an article for the Flicker (Friday Email) with information regarding the Annual Meeting and resolutions. Once the resolutions are online the notice will include the web link.

Lamar will check with the Audit Committee to determine if 30% of the membership need to be present for the vote.

Chuck will remind the Board about the annual meeting being announced from the pulpit. (Per ByLaws: "notices shall be read at two consecutive Sunday services next preceding the meeting either by the minister or the Secretary or such other person as may be designated by those having authority to call the meeting.")

The next meeting will be 5/18 6:30pm. Lamar adjourned the meeting at 8:45pm.