

Building Renovations Steering Committee Minutes

May 27, 2017

Present: Jane Wilson, Lamar Hicks, Bob Miller, Diann Spencer, Chuck Downing, Don Wakefield, Ruth Robarge.
Guest: Barbara Bemis (New Board Treasurer)

Jane called the meeting to order at 9:00AM. Diann lit the chalice and Lamar read the covenant.

Future composition of the Construction Task Force

Tom Everitt, Don Wakefield, and Alan Barlow have stepped down from the CTF. Diane Cassity, Marilyn Carpenter and Bonnie Postlethwaite are willing to work with the project in some way, but not in leadership.

After discussion the Steering Committee determined that with the reduced scope of the project the responsibilities of the CTF can be merged with the Steering Committee. Members of the CTF will be invited to join the Steering Committee. Lamar will continue with the Transition Task Force.

Next Steps

Chris Davis approached Jane regarding some ideas regarding implementing the revised building plan, which might include additional savings. She, Lamar and Chuck will meet with Chris, other members of the Steering Committee are welcome. Jane has reached out to Amy at GW and will have her work with Straub to get a revised quote with Straub working as general contractor.

“Polishing” our facility

There are many small projects that may be undertaken to “polish” our existing facility but that are not structural in nature. The question has been raised if they could be included in the renovation project. After discussion the Steering Committee has determined that these additional projects are not part of the Resolution I charge passed at the Annual Meeting and that additional funds for such projects would not be available from the Capital Campaign. The committee feels that most of these projects could be accomplished by the Facilities Committee using the Maintenance Reserve Fund, which is already part of the church budget. Some may fall under any future Conover renovation that is being explored per Resolution II. The Steering Committee applauds Diane Cassity in her efforts to identify and complete such projects.

Recommendations to the Board re: Resolution II

While the Steering Committee has no formal responsibility for implementing Resolution II, which falls to the Board, we are excited by the prospect of additional renovation of Conover and maybe the Music Room. To this end the Steering Committee would be happy to suggest names for the new task force and provide background, estimates, drawings, etc., and meet with members of the new task force as needed.

Disconnected Donors

Some anxiety seems to have been relieved at the Annual Meeting. To date, only one pledge has been cut due to the change in renovation scope. As we review the various reports, and have conversations, we will want to remain sensitive to members who have questions about their donations and the project.

BIG thanks to the Construction Task Force

While we are asking former Construction Task Force members to continue on the Steering Committee, the SC does want to recognize the immense amount of work done and hours spent on the project with our sincere admiration and thanks.

We will request a written report regarding parking, who was contacted and the outcome so this information can be found should some future group want to pick up this issue, and documentation of other aspects of the project such as plans and construction insurance information.

Take-A-Ways

Jane

- Collect from Construction Task Force any documents regarding options, parking, insurance, etc. and remind them there would be no CTF meeting May 31
- Email Margret Drinkwine, new President, re: consultation about Resolution II, copy Diane Cassity and Bonnie Postlethwaite
- Respond to Diane re Steering Committee's support of her vision but not part of of SC roll
- Send information to Steering Committee regarding meeting with Chris Davis

Diann

- Get CTF thumb drive with electronic versions

Ruth

- Flicker or/and Flame communication expressing our thanks to the congregation for their support and to the Construction Task Force for their work, as well as remind everyone to watch for future church chats and how to keep up to date

The next meeting will be June 7 at 6:30PM.

Jane adjourned the meeting at 10:43AM