

Building Renovations Steering Committee Report

June 28, 2017

Present: Jane Wilson, Bob Miller, Diann Spencer, Marilyn Carpenter, Bonnie Postlethwaite, Ruth Robarge.

Status

We have received the redesign plans from Gastinger Walker.

A meeting is scheduled for 6/29/2017 830 am with Chris Davis, Amy Eckhoff, Jane Wilson, Bob Miller, Marilyn Carpenter and any other member of the Steering Committee that may be able to attend, to discuss some ideas Chris may have about the project.

Financial Report

We will be able to send quarterly capital campaign pledge reminders. Pledge income is on track. A review shows only about \$21,000 pledged funds are at risk, this is believed to be due to the changes in the scope of the project. It appears we may have had an increase in pledged dollars, but the end of month figures are not yet available.

Committee Members

The general thinking of the Committee is that we will need someone designated as Administrator, to review bills against contracts and work done.

The Board may be appointing a member as liaison to the Committee. Jane will check with Margaret (Board President).

Rolls:

Liaison with Architects: Bonnie Postlethwaite and Tom Pistorius

Administrator: TBD

Design: Marilyn Carpenter and Jane Gilbreath

Transition: Lamar Hicks

Communication: Ruth Robarge

Finance: Diann Spencer, Bob Miller, and Chuck Downing

Next Steps

The next meeting will be July 12 at 6:30PM.