

Building Renovations Steering Committee Report

March 14, 2018

Present: Jane Wilson, Lamar Hicks, Diann Spencer, Bonnie Postlethwaite, Chuck Downing, Tom Pistorius, Bob Miller, and Ruth Robarge

OAC (Owners Architects and Contractors)

Elevator – elevator shaft is taking shape. The shoring has been removed. Footings are in place and the walls are going up

Furnace – West Maintenance room has been cleared, handlers and ducts should start to be installed later this week

Carpeting – has been ordered and should arrive within 3 to 5 weeks

Lobby – wall painted and wall panels installed

Hallway – will paint to match lobby once elevator is done. Past the elevator down to Conover will be painted by volunteers once other work completes.

Water – still looking for resolution with city

Security Cameras

Mark Gibbons would like a time line to start wiring for security cameras. Tom will follow-up.

Roof

We have received next to the last bill from Zero Pitch. We need to resolve consideration issues for water damage, holes punched in the ceiling of Conover and drainage issue in NW corner. Also downspouts are not completed. Jane W will follow up with Amy.

The roof manufacturer will inspect the roof once completed, and the warranty will be issued 4-6 weeks after that.

Window Shades for Lobby

Sara Barlow asked for information about shades for the lobby. Amy had researched the possibility and we believe she recommended a film that would cut glare. Jane W will check with Amy to see if the film was included in our bid, or what other information she has.

Landscaping

Chuck reports that we have lost about \$2.5 thousand worth of trees, shrubs and ground cover due to construction. He will work out a design and cost estimate. Funding could come from the Renovation Project contingency budget, if any is left, or be cared for thru the Facilities Committee with some fund raising. We may also suggest individuals donate plants. The work will be done by volunteers. Best planting time would be May or June.

Finance Report

Pledges are light for February at \$4550.00.

We still expect to need \$400,000 from Endowment. The Finance sub-committee is weighing the option of a short term loan from the bank or a loan from Endowment to cover the rest of the financing. Bank Interest rates and the cost of money pulled out and put back into stocks in the Endowment will be considered, along with other issues.

The last three invoices received were for \$65k from Zero Pitch, \$189k from Straub, and \$85k from Gastinger Walker.

Diann sent the revised version of the Project Cost Analysis to the finance sub-committee. Jane W will send it on to the full Steering Committee. There are still a couple of questions regarding how various costs should be shown and the sub-committee will work on this at their next meeting.

Communications

The chat following the March 18th Sunday Plus Lunch is still on. The Coming of Age Group is serving the lunch. Lamar has cleared time for the Steering Committee chat after the lunch with Rev. Judith. Bonnie will chair with Tom's assistance. Ruth will contact Sue T regarding the PA system.

Reminders about bringing a sweater to church while the HVAC is being worked on, along with some construction highlights will be in the Flicker. Committee members are asked to send any ideas, information or updates to Ruth for inclusion in the Flicker. For the May Flame we may need an article asking for tree/shrub donations.

Next Meeting

The next meeting will be March 27, 2018 at 6:30pm. This is a Tuesday and not our regular meeting night due to several members being unable to attend on the 28th. Lamar will chair and light the chalice and Diann will read the covenant.