The committee communicated via email to accommodate travel schedules and other commitments.

**Capital Campaign Update**
- We have reached $1,179,938 in pledges with 139 out of 164 "members" participating. As Jamie reports, we are "steadily moving toward that $1.2 goal."
- Personalized letters with a pledge form will be sent to each of the 95 people in the latest version of the Church Directory who have not yet made pledges or gifts to the campaign.

**Annual Meeting: Congregational Vote**
- The Board approved our resolution for the Annual Meeting. Diana is putting it in the Flame and in the email blast.

**Next Task Force**
- 4 people have responded to the job description we posted.
- Diane Cassity and Bonnie Postlethwaite have agreed to co-chair the Phase II Design Task Force. Others who have agreed to serve on the Task Force are:
  - Bill Raney
  - Corva Murphy
  - Bill Wright
  - Hollly Miller,
  - Diann Spencer
- We are still talking with a couple of other people
- Diane is contacting GastingerWalker to set up an appointment to begin contract negotiations.
- The Phase II Design Task Force will meet to create a covenant and charter and to establish meeting times.